



NUI MAYNOOTH
Ollscoil na hÉireann Má Nuad

Part time 2010-2011
Certificates/Diplomas/Degrees

Part-time Courses

Continuing Education
Department of Adult and Community Education,
National University of Ireland Maynooth

Contents

General Information	2
Some Common Questions	4
Progression	5
NUI Certificate Foundation Courses	
Economics & Finance	7
Return to Learning	8
English Courses for Speakers of Other Languages	9
NUI Certificate Courses	
Addiction Studies	11
Adult & Community Education	12
Community Development & Leadership	13
Counselling Skills	14
Creative Writing for Publication	17
Directing	18
Disability Studies	19
Family & Community Studies	20
Local History	21
Philosophy	22
Psychology	23
NUI Certificate Modular Programmes	
Culture & Society	24
People Place & Heritage	24
NUI Professional Development Courses	
NUI Certificate Adult Guidance, Theory & Practice	28
NUI Certificate Communication & Group Skills for Managers	29
NUI Certificate Equality Studies in Training & Development (online)	30
NUI Certificate Integrating Literacy	31
NUI Certificate Training & Continuing Education	32
NUI Diploma in Addiction Studies	34
NUI Diploma Training & Development (for Socially Inclusive Workplaces)	36
NUI Degree Programme	
Bachelor of Arts, BA Local Studies & BA Community Studies	38
Continuing Education Application Form	45
Course Location Index	48

General Information

ABOUT OUR COURSES

The role of continuing education courses is to provide adults with third level learning opportunities that are flexible and part-time. The courses are particularly designed for those without previous third level education and they are offered at Certificate and Diploma level. Many are delivered locally in accessible venues and taught by NUI approved tutors, however, a full range of courses are also offered on campus at Maynooth and at the University's Kilkenny campus.

WHERE TO START?

It all begins with you, that is with what you want at this particular time in your life. This may also depend on the amount of time and commitment you can give to a course of study and the level of learning you wish to achieve. A Framework of Qualifications has been introduced at national level to help students develop learning pathways through the education system. Now educational institutions are obliged to align their courses with the levels prescribed in the Framework. Foundation courses are offered at level 5 while undergraduate university certificate, diploma, and degrees courses are offered at levels 6-8; postgraduate certificate, diploma, masters and doctorate courses are offered at levels 9-10. The following chart outlines the levels on the Framework.

FOUNDATION LEVEL COURSES (LEVEL 5)

Applications are invited from those aged 22 years on the 1st January 2010. Students who obtain a First class Honours or Second class Honours Grade 1 may access a Bachelor of Arts degree programme at NUI Maynooth having reached 23 years of age. Information about full-time access courses can be found at: <http://maturestudents.nuim.ie>

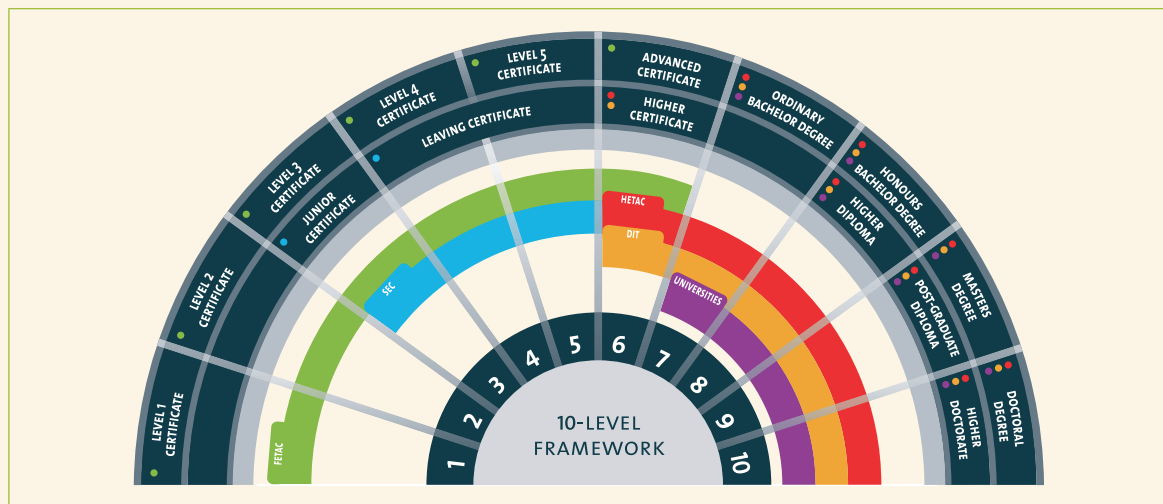
NATIONAL UNIVERSITY OF IRELAND, MAYNOOTH CERTIFICATE (LEVELS 7 & 8)

We offer a range of Certificate level courses that provide an introduction to a discipline or subject area. These courses carry credit (20 ECTS). This means that where equivalence of learning is found, students may carry these credits into other courses or degrees within the credit transfer system. Certificate courses require 100 hours of class contact over one year. Some Saturdays and Sundays may be required.

NATIONAL UNIVERSITY OF IRELAND MAYNOOTH, DIPLOMA IN ARTS (LEVELS 7 & 8)

This award provides a bridge between the NUIM certificate and degree programmes. They offer learners an opportunity to pursue a longer and more intensive course of study.

National Framework of Qualifications



Further information on the National Qualifications Framework can be accessed at: <http://www.nfq.ie>

NATIONAL UNIVERSITY OF IRELAND PART-TIME HONOURS BA DEGREE (LEVEL 8)

If you are too busy to follow a full-time programme you might consider the part-time modular Bachelor of Arts degrees in Local Studies or Community Studies. Recruitment for 2010 entry has commenced. The programmes are offered at NUI Maynooth and at the University's outreach campus in Kilkenny only. Application forms are available on request from: BApartTime.AdultEdnuim.ie/Kilkenny.campus@nuim.ie

Lectures will begin September 2010.

HOW TO APPLY OUTREACH

Most courses are offered at outreach centres around the country, consequently it is essential to contact course providers directly for local information concerning enrolment, commencement dates, fees etc.

To apply for a course at your local venue please take the following steps:

1. Select course
2. Select location for contact details
3. Contact course provider for local information

IF THE COURSE YOU ARE INTERESTED IN DOING IS ON-CAMPUS AT NUI MAYNOOTH OR KILKENNY CAMPUS PLEASE COMPLETE THE APPLICATION FORM ON PAGE 45.

REGISTRATION & FEES

Costs vary slightly from one local centre to another depending on the number of participants. Contact local providers for exact costs.

PAYMENT BY CREDIT CARD

Generally course providers do not have credit card facilities but please check with your local centre. NUI Maynooth cannot facilitate payment by credit card.

DURATION

The Certificate courses generally require 100 hours of class contact over a one-year period which may include 3 to 4 Saturdays, while the Diploma in Arts courses are offered over a two-year period. Classes are 3 hours in duration and some courses are conducted

over weekends. Five credit modules require 24 hours class contact. Bachelor of Arts degree programmes are described in pages 38-40.

ADMISSION REQUIREMENTS

Undergraduate Certificates, Diplomas, Degrees

Applications are invited from those aged 23 years on the 1st January 2010. In most cases, no academic requirements or qualifications are necessary, however, some courses, because of their content, are more suited to those with previous knowledge or experience of the subject.

REFUNDS

Fees will be refunded under the following conditions:

- Course does not proceed or is not full
- Within 2 weeks of commencement of course.

All other requests for refunds should be made to course providers in writing and supported with appropriate documentation.

APPLICATION (OUTREACH)

Each outreach centre is responsible for the enrolment of students and collection of course fees. Please phone the number listed to enquire about that centre's own application procedure. All courses are offered on condition that enrolment numbers reach a satisfactory level.

Upon commencement of an NUI Certificate course students must complete an NUI Maynooth registration form. The course tutor will provide the forms and return completed forms to the Department of Adult & Community Education.

APPLICATION (ON – CAMPUS)

To apply for courses offered at NUI Maynooth or Kilkenny campus please use the application form on page 45.

Some Common Questions

Undergraduate Courses Only

DO I NEED A LEAVING CERTIFICATE?

No, it is not necessary to have your Leaving Certificate. Students must be 23 years or over on the 1st January 2010. Application for Foundation level courses are invited from those aged 22 years on the 1st January 2010.

ARE THERE ANY OTHER ENTRY REQUIREMENTS?

Other than the age requirements stated above, there is no formal selection procedure for most courses although, because of their content, some are more suited to those with previous knowledge or experience of the subject. As courses are delivered in keeping with adult education practice, participants will be expected to:

- Be willing to engage with group activities and group learning
- Be willing to learn through dialogue and reflection on experience
- Have a level of literacy that is sufficient to complete the assessment requirements.

We strongly recommend that you seriously consider the above before applying for a course.

Some courses have been designed with the particular needs of trainers and tutors in mind. It is important therefore that applicants for these courses are practitioners in the relevant subject area.

WILL I HAVE TO SIT EXAMINATIONS?

You will normally be required to produce essays or another equivalent piece of work to fulfil the assessment requirements. Foundation level courses provide opportunities to develop examination skills and the Foundation course in Economics & Finance has sit down examinations. All other Certificate level courses are examined through continuous assessment.

WHAT DO I NEED TO BE AWARDED CREDITS?

All students are expected to undertake regular reading and complete written assignments. You will need to have achieved an 85% attendance rate and have satisfactorily completed all the required assignments.

WILL I NEED COMPUTER SKILLS?

Computer skills are always an advantage particularly for access to information on the Internet or Library Catalogue, however they are not essential. We do request that all assignments be typed.

WHAT IS A MODULE?

A module is a block of learning in which a particular topic is taught and assessed.

WHAT IS ECTS?

ECTS stands for European Credit Transfer System. All undergraduate courses offered by the Department of Adult & Community Education are linked to this system. This means that where equivalence of learning is found, students may carry credits to other courses or degrees within the credit transfer system.

WHAT IS APL?

APL means Accredited Prior Learning. Students may apply to transfer a maximum of up to 60 credits for recognition of Accredited Prior Learning (APL) to our BA Local Studies or BA Community Studies degree programmes.

WHAT WILL I DO IF I AM AWAY WHEN THE COURSE ENROLMENT TAKES PLACE?

Please make contact with the local course provider and before you leave, make personal arrangements. Course providers are generally very accommodating in such cases.

PROFICIENCY IN ENGLISH

Programmes are delivered through English. Students are advised that to benefit from chosen programmes they should be proficient in both written and spoken English.

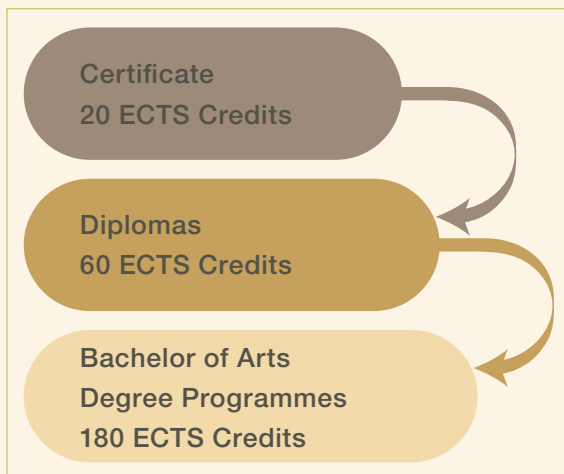
Please see page 9 for English Courses for Speakers of Other Languages.

Progression

RECOGNITION OF ACCREDITED PRIOR LEARNING (RAPL)

CREDIT TRANSFER

The NUI Maynooth Certificate & Diploma courses are linked to the European Credit Transfer System (ECTS). This means that students may acquire credits and apply for exemptions to other courses or degree programmes within the credit transfer system. The NUI Certificate courses carry up to 20 (ECTS) and the NUI Diploma in Arts carries 60 (ECTS).



NUI Maynooth *Foundation level* courses **do not** carry ECTS and consequently do not qualify for Recognition of Accredited Prior Learning (RAPL). On completion of these courses successful applicants who attain a mark of a 2:1 or higher will be eligible for access into the University's Bachelor of Arts degree programmes.

FULL- TIME DEGREE PROGRAMMES AT NUI MAYNOOTH

Students who have successfully completed a subject specific NUIM Certificate (20 ECTS) may apply for exemption (20 general credits) in one subject in 1st Year Bachelor of Arts degree programmes at NUI Maynooth. This means that instead of taking three subjects in 1st Year, students already holding an NUIM Certificate may opt to take only two subjects.

This option is voluntary. Please note that students must apply through the Central Admissions Office (CAO) for full-time courses. <http://admissions.nuim.ie/subjects/>

PART-TIME DIPLOMA IN ARTS PROGRAMMES AT NUI MAYNOOTH

Part-time Diploma in Arts programmes offer students an opportunity to continue their studies and to accumulate credit. Diploma courses at NUI Maynooth carry 60 credits and students who successfully complete them, can then carry their credits to our part-time degree programme in Local Studies or in Community Studies.

PART-TIME DEGREE PROGRAMMES AT NUI MAYNOOTH

Recognition of Accredited Prior Learning (APL) is considered for exemption from specific modules on the BA Community Studies and BA Local Studies part-time degree programmes. Accredited NUI Maynooth courses and accredited higher education courses provided by other institutions successfully completed by applicants are considered by a University Committee for recognition of APL.

A student can transfer a maximum of 60 credits for APL (up to 30 at Certificate level and up to 60 at Diploma level). APL credits are awarded to individual students through NUI Maynooth academic procedures, and are not negotiable.

http://adulthoodeducation.nuim.ie/documents/BA_Prospectus.pdf

NUI Certificate Foundation Courses

Economics & Finance

Return to Learning

**English Courses for Speakers
of Other Languages**

Economics & Finance

Level 5

INTRODUCTION

This foundation course provides students who have not studied in any formal way for a number of years with the basic knowledge and skills to develop their understanding of Economics and Finance.

COURSE AIMS

This course aims to provide students with foundation skills in economics, mathematics and accounting and to equip them with the requisite knowledge and skills to study effectively at university.

CONTENT

Foundation in Economics (Microeconomics)

This module aims to provide understanding of the basic principles, concepts, theories and techniques of microeconomics.

Foundation in Economics (Macroeconomics)

The Circular Flow of Income and National Income Determination; The Role of Money and the Banking Sector; Unemployment/ Employment determination.

Introduction to Mathematics and Accounting

Study Skills and Student Support Learning and teaching styles; time management and techniques for effective learning; using texts, directories, library reference systems; reading and recording skills; writing skills; essays, reports, projects, theses, reviews, articles; technical writing skills; examination skills.

ADMISSION REQUIREMENTS

Participants must be 22 years on 1st January 2010. Have the capacity to complete a course at NUI Certificate level.

ASSESSMENT PROCEDURES

- 85% minimum attendance
- Assignments
- Sit-down examinations
- Learning Journal

COURSE DURATION

100 hours part-time over 1 year.

SUMMER SCHOOL 2010 – NUI MAYNOOTH

Commencing 5th July 2010 Full-time for 4 Weeks.

For further information about summer school please contact 01 708 4500

HOW TO APPLY See page 3

Location	Contact	Time
Ballyfermot, Dublin 10	01 6269421	Mon 6:45-9:45pm
The Donahies, Dublin 13	01 8482217	Tues 7:00-10:00pm

Return to Learning

Level 5

INTRODUCTION

This Certificate level course is designed as a stepping stone for those who wish to return to study, but have not studied in any formal way for a number of years. Participants will be given an opportunity to sample a number of academic subjects so that they will be able to make a more informed choice when selecting subjects later.

Students who obtain a First Class Honours or Second Class Honours Grade 1 may access a Bachelor of Arts degree programme in this university.

COURSE AIMS

The course aims to familiarise people with the structure and requirements of third level education; to equip them with some of the necessary skills required and help them identify the subjects or courses that they may later wish to undertake.

CONTENT

- Module 1:** Motivation and Goals
- Module 2:** Taking Notes
- Module 3:** Writing Skills
- Module 4:** Reading Skills
- Module 5:** Library Skills
- Module 6:** Coping with Examinations
- Module 7:** Introduction to Degree Subjects

ADMISSION REQUIREMENTS

- Participants must be 22 years or over on 1st January 2010.
- Have the capacity to complete a course at NUI Certificate level

ASSESSMENT PROCEDURES

- 85% minimum attendance
- Research Project
- Participation in Class
- Essay based on Learning Journal

COURSE DURATION

DAY TIME: 100 hours part-time over 1 year
2 mornings per week - Mon and Wed/Wed and Fri

EVENING: 100 hours part-time over 1 year
1 evening per week – Wed 6pm – 10pm

Application Closing Date: 25th August 2010

Start Date: 20th September 2010

FEE €900

Participants will be expected to submit ongoing work throughout the year. Individual attention and support will be given to help individuals cope with course requirements.

HOW TO APPLY See page 3

Location	Contact	Time
NUI, Maynooth, Co. Kildare	01 708 6062	Daytime Mon-Wed (Mornings) 10.00am-12.30pm
		Daytime Wed-Fri (Mornings) 10.00am-12.30pm
		Evening Wednesday (Evening) 6.00-10.00pm

English Courses for Speakers of Other Languages

Group A Lower Intermediate (Council of Europe Level A2)

COURSE DURATION

22 weeks (September 2010-May 2011).

COURSE FOCUS

Listening, Speaking, Use of English (grammar, vocabulary), Reading, Writing.

EXAMINATION

University of Cambridge ESOL Key English Examination (KET) June 2011.

CLASSES

Two 50-minute teaching hours one evening per week at NUI Maynooth.

VENUE

NUI, Maynooth, Co. Kildare

TIME Tuesday, 6-8pm

COST €400 + examination fee.

Application Closing Date: 25th August 2010
Start Date: September 2010

Group B Intermediate (Council of Europe Level B1)

COURSE DURATION

22 weeks (September 2010-May 2011).

COURSE FOCUS

Listening, Speaking, Use of English (grammar, vocabulary), Reading, Writing.

EXAMINATION

University of Cambridge ESOL Preliminary English Examination (PET) June 2011.

CLASSES

Two 50-minute teaching hours one evening per week at NUI Maynooth.

VENUE

NUI, Maynooth, Co. Kildare

TIME Tuesday, 6-8pm

COST €400 + examination fee.

Application Closing Date: 25th August 2010
Start Date: September 2010

FURTHER INFORMATION

Department of Adult and Community Education, North Campus
National University of Ireland
Maynooth, Co. Kildare
Tel: 353-1-7084500
Fax: 353-1-7084687
Email: adcomed@nuim.ie

NUI Certificate Courses

Addiction Studies

Adult & Community Education

Community Development & Leadership

Counselling Skills

Creative Writing for Publication

Directing

Disability Studies

Family & Community Studies

Local History

Philosophy

Psychology

Addiction Studies

Level 7

INTRODUCTION

This course is designed to provide participants with adequate knowledge and skills to respond effectively and positively to addiction-related issues as they arise at work or in the community. It constitutes part one of the NUI Diploma in Addiction Studies programme and students who successfully complete this certificate course may apply for progression to the diploma course (see page 34)

COURSE AIM

To provide participants with a broad overview of key theoretical frameworks in relation to substance misuse and dependence, and to enable them to develop basic helping and intervention skills.

CONTENT

- Module 1:** Groupwork & Facilitation Skills/
Reflective Learning
- Module 2:** Substance Misuse and Dependence
- Module 3:** Drug & Alcohol Misuse in
Contemporary Ireland
- Module 4:** Approaches to Prevention Treatment
& Rehabilitation

ADMISSION REQUIREMENTS

Participants must be 23 years of age or over; it is preferable that applicants have:

- Experience of working in a community setting.
- Experience of working with alcohol and/or drug-related problems.
- Openness to reflect on one's own practice, attitudes and beliefs.
- Commitment to learning in a group setting.

Please Note: All applicants are required to submit a short essay (approx. 300 – 500 words) describing their reasons for applying for the course. This essay, along with a deposit of €100 and application form on page 45 should be forwarded to either Continuing Education,

Department of Adult and Community Education, NUI Maynooth, Maynooth, Co. Kildare or to the NUIM Kilkenny Campus (St. Kieran's College, College Road Kilkenny), whichever college you wish to attend for this course.

ASSESSMENT PROCEDURES

- 85% minimum attendance.
- Participation in class.
- Completion of relevant assignments/projects.

COURSE DURATION

100 hours part-time over one year, this may include 3 or 4 Saturdays.

If you are attending a course at Maynooth, Please note the following:

Application Closing Date: 25th August 2010

Start Date: 21st September 2010

FEE €950

HOW TO APPLY See page 3

Location	Contact	Time
Cork	021 422 2100	Tues 6.00-10.00pm
Arklow, Co. Wicklow	01 280 3335	Wed 10.00am-1.00pm
Drogheda	041 983 6084	Tues 7.00-10.00pm
Dun Laoghaire, Co. Dublin	01 280 3335	Thur 10.00am-1.00pm
Dublin 8, Sofia Housing Wellness Centre	01 454 9772	Wed 10.00am-4.00pm
Limerick	065 686 5852	check with venue
NUI Maynooth, Maynooth	01 708 6062	Tues 7.00-10.00pm
Dublin 10, Ballyfermot	01 626 9421	Mon 6.45-9.45pm
Dublin 15, Hartstown	01 820 9863	Wed 7.00-10.00pm
Co. Leitrim, Manorhamilton	071 913 4686	Tues 7.00-9.30pm
Kilkenny, NUIM Campus	056 777 5910	check with venue

Adult & Community Education

Level 8

INTRODUCTION

This course is designed to provide students with foundation skills in adult education.

On completion of the course participants should:

- Have a basic understanding of how adults learn
- Be able to apply theories and philosophies of Adult & Community Education in their teaching practice
- Be able to design, implement and evaluate adult learning programmes
- Adopt a flexible and creative approach to education

COURSE AIM

The aim of the course is to provide students with the practical skills and a conceptual framework for working with adults in community education.

CONTENT

Module 1: Philosophy of Adult & Community Education

Module 2: Group Work

Module 3: Psychology of Adult Development

ADMISSION REQUIREMENTS

- Participants must be 23 years or over
- Have experience in Adult & Community Education
- Have the capacity to complete a course at NUI Certificate level

ASSESSMENT PROCEDURES

- 85% minimum attendance
- Essay & Project work
- Learning Journal

COURSE DURATION

100 hours part-time over 1 year, this may include 3 or 4 Saturdays.

If you are attending a course at Maynooth, Please note the following:

Application Closing Date: 25th August 2010

Start Date: 20th September 2010

FEE €950

HOW TO APPLY See page 3

Location	Contact	Time
Longford VEC	043 334 5474	check with venue
Monaghan VEC	047 30888	Fri 5.00-8.30pm
NUI Maynooth, Maynooth	01 708 6062	Mon 7.00-10.00pm

Community Development & Leadership

Level 7

INTRODUCTION

Volunteerism was and remains the backbone of local community development. However with the growing professionalism of the sector there is an increasing need for more knowledge and skills. This course seeks to build the capacity of those working (paid & unpaid) in the community sector

COURSE AIMS

This course aims to facilitate the development and empowerment of the course participants and to enhance their leadership skills.

CONTENT

- Module 1:** Introduction to Community Development Studies
- Module 2:** Working with Groups
- Module 3:** Social Analysis for Community Studies
- Module 4:** Project planning for community development

ADMISSION REQUIREMENTS

- Participants must be 23 years or over
- Have the capacity to complete a course at NUI Certificate level
- Participants must be community activists and preferably be working with groups in a facilitation or leadership role

ASSESSMENT PROCEDURES

- 85% minimum attendance
- Learning Journal
- Essays & Project work

COURSE DURATION

100 hours part-time over one year, this may include 3 or 4 Saturdays.

FEE €950

HOW TO APPLY See page 3

Location	Contact	Time
Castleknock, Dublin 15	01 822 1626	check with venue

Counselling Skills

Level 7

INTRODUCTION

We live in changing and challenging times. Many of the ways we had of making sense of the world and our place in it are under threat. As a consequence, many of us are having to reconsider how we live in the world and how we support ourselves and each other through these changes. Change is challenging, we are forced to let go of the familiar, however it is also an opportunity to seek new ways of being in relationship with ourselves, our community and the wider setting.

COURSE AIMS

The course seeks to provide you with:

- a deeper appreciation of the emotional impact of life events on individuals.
- an understanding of the importance of being present to others in their difficulties.
- an understanding of the centrality of relationships in human development
- a deeper appreciation of how you function, behave and reflect in relationships in a group setting.
- an understanding of the notion of counselling skills and how they can enhance our communication.
- the capacity to identify and to demonstrate key listening skills within appropriate models and frameworks

CONTENT

Introductory Module:

This module may include the following themes:

- Introductions
- Course outline and course principles
- Assessments and Assignments

Module 1: Skills and modules of counselling

This module may include the following themes:

- Definitions of counselling skills and counselling
- Difference between the exercise of counselling skills, counselling and related activities
- Principles of counselling and core conditions
- Communication skills and blocks to communication

Module 2: A framework for counselling

This module may include the following themes:

- Basic models of counselling
- Interviews involving counselling skills: setting boundaries, confidentiality, contracts
- Using counselling skills in non-therapeutic settings
- Ethical issues in the use of counselling skills

Module 3: Special issues in counselling

This module will involve a group research project on topics such as

- Change and transition
- Bereavement
- Depression
- Loss
- Addiction

Module 4: Personal development

This module may include the following themes:

- Awareness of self and listening skills
- Values clarification
- Prejudices
- On-going negotiation of the impact of the course

Module 5: Groupwork

This module may include the following themes:

- Patterns in groups
- Group dynamics and process
- Individual autonomy and collective responsibility

- Awareness of oneself in groups
- Encouraging 'here and now' dialogue

Please note that the content may vary in response to participants' needs.

ADMISSION REQUIREMENTS:

Participants must be 23 years or over.

ISSUES TO CONSIDER BEFORE APPLYING

Other than the age requirement stated above, there is no formal selection procedure. However, we strongly recommend that you seriously consider the following before applying:

On the course you will be expected to:

- Have a satisfactory level of maturity and self-responsibility as evidenced by your capacity to reflect on relationships
- Be willing to engage with group activities and group learning
- Have a level of literacy that will enable you to complete the assignments (see under assessment procedure)
- Have a commitment to learn through dialogue and reflection on experience
- Have an openness to explore interpersonal challenge and conflict.

Should you have any difficulty in deciding whether or not to apply for the course, please contact Mary Corbally at 01 7083784 to discuss your application. However, responsibility for the decision remains with the applicant.

ASSESSMENT PROCEDURES

85% minimum attendance

At the end of Semester 1 the following assignments will be completed:

1. Counselling skills interview
2. Personal statement based on the Learning Journal (1,000 words).

AT THE END OF THE COURSE THE FOLLOWING ASSIGNMENTS WILL BE COMPLETED:

1. Essay (1,500 words)
2. Counselling skills interview
3. Group Research Project
4. Personal statement based on the Learning Journal (1,000 words).

COURSE DURATION

The course is 100-hours over one academic year. It may consist of 25 x 3-hour sessions together with 4 Saturdays, or 20 x 3-hour sessions together with 6 Saturdays. For specific information please contact the relevant venue.

FEE €1,149 - €1,292 (depending on centre)

HOW TO APPLY See page 3

All courses will involve 4-6 Saturdays. Each centre will have these dates available on the first night of the class.

NB. It is important to emphasise that this is not a therapeutic course. It does not offer a professional qualification in counselling. The course will be of special interest to those who are involved (paid or unpaid) in working with people, especially those in the caring professions.

Location	Contact	Time
Ballsbridge College of Further Education	01 6684806	Tues 6-9 pm
Ballyfermot College of Further Education	01 6269421	Wed 6.45-9.45 pm
Ballymun, Trinity Comprehensive School	01 8420654	Wed 7-10 pm
Boyle, Higher Education Centre	087 6817678	Wed 7-10 pm
Bray, Institute of Further Education	01 2866111	Mon 7-10 pm
Castlebar, Parish Centre, Chapel St	01 7083784	Tues 7-10 pm
Cavan Institute	049 4332633	Mon 7-10 pm
Clane, Scoil Mhuire	045 868255	Thurs 7-10 pm
Coolmine Community School, Clonsilla	01 8214583/01 8214141	Mon 7-10 pm
Donahies Community School, Streamville Rd.	01 8473522/01 8482217	Wed 7-10 pm
Dun Laoghaire, College of Further Education, Cumberland St.	01 2809676	Mon. 7-10 pm
Drogheda Community Services,	041 9836084	Thurs 7-10 pm
Ennis, Adult Education Centre, Clonroad Business Park	065 6829432	Tues 7-10 pm
GMIT, Galway	091 742145	Thurs 7-10 pm
Kilkenny, St. Kieran's College	056 7775910	Wed 7-10 pm
Letterkenny IT	074 9186063	check with venue
Rathkeale, Limerick	061 442100	check with venue
NUI Maynooth, Maynooth	01 7083784	Thurs 7-10 pm
Navan VEC, Abbey Road	045 898923	Thurs 10 am-1 pm
Old Bawn Community School	01 4526137	Tues 6.45-9.45 pm
Sligo – Grange Community School	086 1943546	check with venue
Tullamore	057 9351392	Mon 6.45-9.45 pm
Waterford-Coláiste Chathail Naofa, Dungarvan	058 41184	check with venue

Creative Writing for Publication

Level 7

INTRODUCTION

This course will give participants a practical grounding in the writing of fiction and creative non-fiction for publication. The course allows students to work with professional writers who will act in a mentoring capacity. The practical emphasis will help students to progress towards producing work of publishable standard and marketing it.

COURSE AIMS

- To develop creative writing skills.
- To cultivate a disciplined approach to writing.
- To develop students' skills in critically assessing their own and others' work.
- To provide an understanding of the economics and structure of the publishing industry.

CONTENT

Module 1: Writing: Creative Non-fiction

Module 2: Publishing Industry Awareness

Module 3: Writing: Short Story

Module 4: Writing: the Novel

Workshop material will be circulated by email.

ADMISSION

Applicants must be 23 or over, and have the capacity to complete a course at this level. Participants are asked to submit, a short piece of no more than 100 words on why they want to do this course.

In order to facilitate the better organisation of workshop time, please indicate also on your application whether you are (a) a beginner in terms of creative writing; whether you have (b) previously attended creative writing workshops and (c) whether you have had work published.

The course develops edit and critiquing skills, which inform writing. Beginners will be helped with guidelines on how to do this and encouragement will be stressed. Students support one another's writing.

ASSESSMENT PROCEDURES

A piece of creative work will be required for each writing module (short story, novel excerpt, non-fiction)

Publishing Industry Awareness: students will prepare a publisher submission for a body of work in one of the above genres.

COURSE DURATION

100 hours part-time over one year, this may include 3 or 4 Saturdays.

If you are attending a course at Maynooth, Please note the following:

Application Closing Date: 25th August 2010

Start Date: 23rd September 2010

FEE €950

HOW TO APPLY See page 3

Location	Contact	Time
Kilkenny, NUIM Campus	056 777 5910	Check with venue
NUI Maynooth, Maynooth	01 708 4500	Thurs 7.00-10.00pm

Directing

Level 7

INTRODUCTION

This course is aimed at the following potential students. Mature students who wish to train for the theatre industry in Ireland and who would like to be prepared for further study in the field of directing. Those who wish to explore the field to discover if they wish to make a career in it. In this sense the Certificate serves as a skills-based training course for new directors. Those in the amateur youth theatre and community theatre sectors, who wish to formalise their experience into specific training, acquire accreditation and gain additional skills by doing so. Those who are emerging directors in the professional theatre and who wish to gain specific skills and to acquire accreditation.

COURSE AIMS

- To introduce students to the basics of directing for theatre
- To prepare students for further study in directing for theatre

CONTENT

- Module 1:** Acting: The Language of Performance
- Module 2:** Directing: Introduction to Text Based Directing
- Module 3:** Directing: Introduction to Composition
- Module 4:** Acting: Introduction to Devising
- Module 5:** Directing: Introduction to Performance Styles

ADMISSION REQUIREMENTS

Participants must be 23 years or over and have the capacity to complete a course at NUI certificate level.

ASSESSMENT PROCEDURES

Continuous assessment: students will keep a

1. Learning Journal in which they will record and critically reflect on their learning, brought about by this course.
2. Directing Project – each student will be expected to direct a piece of theatre that is more than 30 minutes long and less than 70 minutes long.
3. Devising presentation.

COURSE DURATION

100 hours part-time over one year. This course is normally offered over 10 weekends (Saturday and Sunday) throughout the year.

FEE €950

VENUE Dublin

CONTACT info@crookedhouse.ie
or 087 2759420

Disability Studies

Level 7

INTRODUCTION

This course is designed to examine current models of disability. It will critically evaluate issues of oppression, power and gender and explore barriers to inclusion experienced by persons with a disability.

AIMS

- To examine theoretical perspectives of disability
- To develop the Independent Living Philosophy
- To examine a rights based approach to disability

CONTENT

Module 1: Study Skills & Student Support

Module 2: Models of Disability

Module 3: Equality & Advocacy

Module 4: Social Analysis & Environment

Elective: Sexuality & Relationships

ADMISSION REQUIREMENTS

- Participants must be 23 years or over
- Experience of working in the field of disability
- Have adequate skills to participate fully in a NUI Certificate level course
- Openness to reflect on one's own practice, attitudes and beliefs
- Commitment to learning in a group setting

ASSESSMENT PROCEDURES

1. 85% minimum attendance
2. Participation in class
3. Assignments/Projects

COURSE DURATION

100 hours part-time over one year, this may include 3 or 4 Saturdays.

FEE €950

HOW TO APPLY See page 3

Location	Contact	Time
Dublin Cii, North Brunswick St, D7	01 8730455	Mon 6.00-9.30pm

Family and Community Studies

Level 7

AIMS

The aim of the course is to enable the participants to critically evaluate and apply a range of historical sources to create a family history and to deepen their awareness of its context by setting it in a wider community environment. On completion of the course the participants will be able:

- To assess critically and analytically sources used in the writing of family and community history
- To synthesize primary and secondary material into a coherently ordered and evidentially sourced report
- To present their synthesis in a lucid way in accordance with accepted scholarly criteria

CONTENT

Module 1: An introduction to primary sources for family history, both those that deal with the whole country and a selection of those which deal with more specific localities

Module 2: An introduction to the evidence (primary and secondary) for the reconstruction of a community context for that family history

Module 3: The techniques and conventions of scholarly report writing.

In addition to the taught components of the course students receive individual guidance on the formulation of a project topic and the location of sources for that project.

ADMISSION REQUIREMENTS

Participants must be 23 years or over and have the capacity to complete a course at NUI certificate level.

ASSESSMENT PROCEDURES

- 85% minimum attendance
- Two assignments based on primary sources (2,500-3,000 words in length), one on family history and one on community history.
- Research project at the end of the course, minimum 6,250 words.

COURSE DURATION

100 hours part-time over one year, this may include 3 or 4 Saturdays.

FEE €950

HOW TO APPLY See page 3

Location	Contact	Time
Castleknock, Dublin 15	01 822 1626	check with venue

Local History

Level 7

INTRODUCTION

This Certificate level course is offered by the Department of Modern History, NUI Maynooth and carries 20 credits. The course examines the “local dimension of Ireland’s past”.

COURSE AIMS

The course aims to provide participants interested in local history with an opportunity to obtain formal training in the subject. This course sets out to provide students with a methodological approach to the research and writing of local history.

CONTENT

Module 1:

- An introduction to academic and community-based local history in Ireland
- Comparative traditions in other countries
- Contemporary developments and challenges in the field of local history

Module 2:

- Introduction to primary and secondary sources
- Guidelines for critical appraisal of sources
- Guidance on location and consultation of selected major sources

Module 3:

Presenting Local History:

- Writing conventions
- Oral/visual presentations
- Fieldwork

ADMISSION REQUIREMENTS

- Applications for this course are approved by the Department of Modern History, NUI Maynooth
- Participants are required to hold an interest in local history together with an indication of capacity for the course
- Participants must be 23 years or over

ASSESSMENT PROCEDURES

- 80% minimum attendance
- Research Project
- Participation in class

COURSE DURATION

100 hours part-time over one year, this may include 3 or 4 Saturdays.

If you are attending a course at Maynooth, Please note the following:

Application Closing Date: 18th August 2010

Start Date: 7th September 2010

FEE €950

HOW TO APPLY See page 3

Location	Contact	Time
Dublin City Archives, Pearse St, Dublin 2	01 674 4996	Tues 5.30-8.00pm
Navan, Co. Meath	046 902 1680	Thur 10.00am- 1.00pm
NUI Maynooth, Maynooth Start date: 7th September 2010	01 708 4500	Tues 6.15-8.00pm

Philosophy

Level 7

INTRODUCTION

This Certificate level course is designed to provide participants with the opportunity to develop an understanding of philosophy and to introduce the student to critical thinking in a number of foundational subjects in philosophy: logic, ethics and philosophy of religion.

Location	Contact	Time
NUI Maynooth, Maynooth	01 7084500	Mon 7.00-10.00pm
Kilkenny, NUIM Campus	056 777 5910	check with venue

AIMS

The aim of the programme is to introduce students to some of the basic issues and methods of philosophical reflection.

CONTENT

- Module 1** Introduction to Philosophy (Western)
- Module 2** Moral Philosophy
- Module 3** Logic and Critical Thinking
- Module 4** Philosophy of Religion

ADMISSION REQUIREMENTS

Applicants must be 23 or over and have the capacity to complete a course at this level.

ASSESSMENT PROCEDURES

85% minimum attendance
Participation in Class
Essays

COURSE DURATION

100 hours part-time over one year, this may include 3 or 4 Saturdays.

If you are attending a course at Maynooth, Please note the following:

Application Closing Date: 25th August 2010

Start Date: 20th September 2010

FEE €950

HOW TO APPLY See page 3

Psychology

Level 7

INTRODUCTION

This Certificate level course is designed to provide participants with the opportunity to develop an understanding of psychology and to explore its relevance to the individual, family, community and society.

COURSE AIM

The course aims to introduce participants to the main psychological theories and examine their contribution to the development of the discipline.

CONTENT

Module 1: Introduction to Psychology and Study Skills Overview of what psychology consists of, its history and study skills

Module 2: The Biological Basis of Behaviour Most behaviour is rooted in our biology; this module considers the role of the brain in sleep, sensation and perception.

Module 3: Learning and Feeling This module focuses on how we learn, remember and experience emotions

Module 4: Personality This module reviews the most important theories of personality, and how personality is assessed under each of these theories.

Module 5: The Development of the Individual This module considers the early development of the child from conception through to thought, language and moral development.

Module 6: Introduction to Social Psychology Key areas in social psychology such as social perception, attitudes and prejudice will be explored in this module.

Module 7: Introduction to Abnormal Psychology This module introduces students to the diagnosis, classification and treatment models in abnormal behaviour

Module 8: Introduction to Social Research Methodology An introduction to the main techniques involved in social research

ADMISSION REQUIREMENTS

- Participants must be 23 years or over
- Have adequate skills to participate fully in an NUI Certificate level course

ASSESSMENT PROCEDURES

- 85% minimum attendance
- Participation in class
- Essays
- Research Project
- Report based on Learning Journal

COURSE DURATION

100 hours part-time over one year, this may include 3 or 4 Saturdays.

FEE €950

HOW TO APPLY See page 3

Location	Contact	Time
Cavan, Co. Cavan	049 4332633	Wed 7.00-10.00pm
Clane, Co. Kildare	045 868255	Tues 7.00-10.00pm
Cork, Co. Cork	021 4222100	Tues 6.00-9.30pm
Coolmine, D15	01 8214583	Mon 7.00-10.00pm
Crumlin, D12	01 4536397	Wed 10.00am-1.00pm
Dun Laoghaire, Co. Dublin	01 2809676	Mon 7.00-10.00pm
Kilkenny, NUIM Campus	056 7775910	Check with venue
Malahide Co. Dublin	01 8460949	Thurs 7.30-9.30pm
Navan, Co. Meath	046 9021680	Wed 10.00am-1.00pm
Old Bawn, D24	01 4526137	Thurs 6.45-9.45pm
Laois Third Level, Co. Laois	057 862 3161	Check with venue
Vita House, Roscommon	0906 625898	Mon 7.30-10.30pm
AIT, Co. Westmeath	090 6483050	Mon 7.00-10.00pm

NUI Certificate Modular Programmes

ON CAMPUS ONLY – Commencing week beginning 7th September 2010

Culture & Society

People Place & Heritage

Introduction

A module is a block of learning in which a particular topic is taught and assessed. 5 credit modules require 24 hours of class contact and 48 hours of self-directed learning.

The modules offered are drawn from the part-time degree programmes in Community Studies and in Local Studies. Students may take single modules from one of these programmes, be assessed and receive a grade. If they complete 4 modules (20 Credits), they will be awarded an **NUI Maynooth Certificate (Level 7)** in either **Culture & Society (Community Studies programme) OR People Place and Heritage (Local Studies programme)**. If participants wish to progress further, they may transfer their credits into the relevant part-time degree programme (a Bachelor of Arts degree requires 180 credits). Learning Skills will be offered in conjunction with the programmes.

The following modules are offered at: **NUI Maynooth Campus, Co. Kildare.**

Foundation Modules (Common) Semester 1 only

CM 1 STUDY SKILLS & STUDENT SUPPORT 5 Credits

Responsible Department:

Adult and Community Education

Module Objective: To equip students with the requisite knowledge and skills to study effectively and present academic assignments in an appropriate format.

Assessment: Assignment

Time: Tuesday 8:15-10:00pm

Fee: €382

CM04 INFORMATION & COMMUNICATION TECHNOLOGIES

5 Credits

Responsible Department:

Adult & Community Education

Module Objective: To develop students' knowledge and practical skill in Information & Communication Technologies as a tool for research and learning to a level appropriate to studying at University.

Assessment:

Competence test	30%	(mid-semester)
Short in-class quiz / test	10%	(end of semester)
Practical assignment	60%	(end of semester)

Time: Wednesday 8:15-10:00pm

Fee: €382

Semester 1

(COMMENCING 7th September 2010 for 12 WEEKS)

NUI Maynooth Certificate: Culture & Society

CS07B MEDICAL ANTHROPOLOGY

5 Credits

Responsible Department: Anthropology

Module Objective: To provide an overview of medical anthropology including: rise of biomedicine; medicine and the western world; problems of the body and self; integrogenesis; AIDS; the socio cultural production of health; illness and medical care

Assessment: Continuous assessment/written assignments

Time: Tuesday 6.15-8.00pm

Fee: €382

CS023 COMMUNITY WORK: POLICIES & ISSUES

5 Credits

Responsible Department: Applied Social Studies

Module Objective: The module will examine: current social, economic and political forces shaping social policy; national and EU social policies and policy trends; case studies; current issues e.g. participation, social exclusion, inter-agency work, partnership; changing nature of community work.

Assessment: Continuous assessment/written assignments

Time: Wednesday 6.15-8.00 pm

Fee: €382

CS9 PSYCHOLOGY OF ADULT DEVELOPMENT

5 Credits

Responsible Department: Adult & Community Education

Module Objective: The module will examine: Freudian psychoanalysis; identity development; stages of adult development; feminist critique and research; men and masculinity.

Assessment: Continuous assessment/written assignments

Time: Wednesday 8.15-10.00pm

Fee: €382

NUI Maynooth Certificate: People Place and Heritage

LS 32 EUROPE IN NINETEENTH CENTURY

5 Credits

Responsible Department: History

Module Objective: The module will examine: the revolutionary epoch; romanticism, liberalism, nationalism; the development of industrial society; Europeans overseas.

Assessment: Two-hour end-of-semester examination 50%, Individual project 50%

Time: Tuesday 6.15-8.00pm

Fee: €382

LS19 IRELAND 1603-1800

5 Credits

Responsible Department: History

Module Objective: The module will examine: the revolutionary epoch; romanticism, liberalism, nationalism; the development of industrial society; Europeans overseas.

Assessment: Two-hour end-of-semester examination 50%, Individual project 50%

Time: Tuesday 6.15-8.00pm

Fee: €382

LS20 IRISH ART & ARCHITECTURE 1600-1900

5 Credits

Responsible Department: History

Module Objective: The module will examine: the changing forms and styles of art and architecture since AD1600; The role of art in Irish society since AD1600.

Assessment: Individual project 75%,
Class test 25%

Time: Wednesday 6.15-8.00 pm

Fee: €382

Students interested in taking modular certificates at the University's Kilkenny Campus should contact the campus directly at kilkenny.campus@nuim.ie or 056-777 5910 for information on modules which will be offered there in 2010-2011

Application Closing Date: 18th August 2010. **Start Date:** 7th September 2010

Semester 2

(COMMENCING end of January 2011 for 12 WEEKS)

NUI Maynooth Certificate: Culture & Society

CS1A SOCIAL ANALYSIS 1: THEORISING SOCIETY

5 Credits

Responsible Department: Sociology

Module Objective: Modern Society as Capitalist Society. Marx and critical theory; Modern Society as Industrial Society. Durkheim and Beyond; Modern Society as Rational Society. From Weber to Ritzer; Modern Society as Urban Society; Tonnies and Simmel; Consensus vs Conflict; Symbolic Interaction-Mead and Goffman; Integrating Structure and Agency-Giddens, Bourdieu and Habermas; Introducing Poststructuralism-The Work of Michel Foucault.

Assessment: Continuous assessment/ written assignments

Time: Tuesday 8.15-10.00pm **Fee:** €382

CS35 THE ANTHROPOLOGY OF ETHNICITY

5 Credits

Responsible Department: Anthropology

Module Objective: To explore the ideas and practices associated with the concept of ethnicity from the point of view of the Social Sciences. Special relevance will be given to the social processes of differentiation, self-identification, categorization, inclusion and exclusion, that are at the centre of group formation. The anthropology of ethnicity.

Assessment: Continuous assessment/ written assignments

Time: Tuesday 6.15-8.00pm **Fee:** €382

NUI Maynooth Certificate: People Place and Heritage

LS21 IRISH PLACE NAMES

5 Credits

Responsible Department: Nua Ghaeilge

Module Objective: The principal elements found in place names; Meanings and structure of place names; Foreign elements in Irish place names.

Assessment: Continuous assessment/ written assignments

Time: Tuesday 6.15-8.00pm **Fee:** €382

LS33 EUROPE IN THE TWENTIETH CENTURY

5 Credits

Responsible Department: History

Module Objective: Origins of World War One; the dismantling of empires; the nation state and the League of Nations; the advance of technology; totalitarianism and World War Two; the Iron Curtain; European integration.

Assessment: Two-hour end-of-semester examination 50%, Individual project 50%

Time: Tuesday 8.15-10.00pm **Fee:** €382

CM13 EVOLUTION OF THE IRISH LANDSCAPE

5 Credits

Responsible Department: Geography

Module Objective: Landscape and environment; Cultural landscape; Society and State; Policy: Irish and EU.

Assessment: 1.5 hr examination (60%); written assignment (40%)

Time: Wednesday 6.15-8.00pm **Fee:** €382

CM15 IRELAND 1800-PRESENT

5 Credits

Responsible Department: History

Module Objective: Politics and constitutions; population and economy; religion, culture, ideology.

Assessment: Two-hour end-of-semester examination 50%, Individual project 50%

Time: Wednesday 8.15-10.00pm **Fee:** €382

Students interested in taking modular certificates at the University's Kilkenny Campus should contact the campus directly at kilkenny.campus@nuim.ie or 056-777 5910 for information on modules which will be offered there in 2010-2011

Application Closing Date: 7th January 2011. **Start Date:** 18th January 2011

NUI Professional Development Courses

NUI Certificate Adult Guidance,
Theory & Practice 01 708 3752

NUI Certificate Communication & Group Skills for
Managers 01 708 6013

NUI Certificate Equality Studies in Training &
Development (online) 01 708 6013

NUI Certificate Integrating Literacy 01 708 6013

NUI Certificate Training & Continuing Education
01 821 0016

NUI Diploma in Addiction Studies 01 708 6062

NUI Diploma Training & Development
(for Socially Inclusive Workplaces) 01 708 6013

Adult Guidance, Theory and Practice

Level 8

COURSE AIMS

The course will address the needs of those working in a guidance capacity with unemployed and disadvantaged adults. It will introduce participants to models of labour market, educational guidance and will begin to explore the theoretical principles which underpin good practice.

ADMISSION REQUIREMENTS

Participants will have a minimum of 6-8 months experience of working directly with clients in an adult guidance and counselling context. The course will be particularly suitable for those who want to develop and enhance their applied and theoretical understanding of adult guidance and counselling and labour market services. It will enable participants to develop the appropriate skills and knowledge to access the Diploma/Postgraduate Diploma in Arts (Adult Guidance and Counselling) – subject to selection process.

WORKSHOP THEMES

- Adult Development and the Guidance process
- Models of Adult Guidance
- Applied Guidance Skills
- Support Systems, Contracts and Boundaries
- Change, Transition and Loss
- Understanding Aggression and Conflict
- Developing a Quality of Work Life
- Endings and Evaluation

ASSESSMENT PROCEDURES

In addition to a minimum attendance of 80%, the following assessment methods will be employed on the course:

- Learning Journal
- Essay
- Case Study
- Service Network Audit
- Interview

Participants will be expected to attend all workshops and participate fully in the group process and learning.

DURATION & DELIVERY

The course will be delivered in an open learning format incorporating home based distance learning materials and workshops.

1. Home based support materials = 100 hours
2. Seven x 2 day workshops = 100 hours

FEE €2,500

APPLICATION

Application and Brochure can be downloaded from <http://adulthoodeducation.nuim.ie> or Email: adultguidancecourses@nuim.ie or call 01- 7083752 for further information

Location
NUI Maynooth, Maynooth
NUI Maynooth Campus, Kilkenny
Galway
Tallaght

Communication & Group Skills for Managers

Level 7

INTRODUCTION

NUI Certificate in Communication & Group Skills for Managers will assist individuals to develop effective leadership, facilitation and communication skills in a work-based environment. It is suitable for individuals with no management/supervisory experience who wish to further their career. It is also appropriate for those individuals who wish to develop their existing skills.

COURSE AIMS

To develop practical management skills at an individual, group and organisational level. To achieve this the course comprises four modules.

CONTENT

Module 1: Personal Management Skills

This module introduces the students to the primary roles of the manager. Practical study skills will also be covered during the module to equip the students going forward.

Module 2: Managing Individuals

Managing people is a key role of the manager. This module covers such topics as employee relations, performance management and motivating people.

Module 3: Managing Groups

Groups and teams are of ever growing importance to organisations today. This module examines how groups are developed, the dynamics within groups and how groups and teams contribute to organisation effectiveness.

Module 4: Managing Organisations

The final module addresses managing the organisation. This involves managing change, developing culture within organisations. This module also examines the development of and implementation of strategy.

ADMISSION REQUIREMENTS

Participants must be 23 years of age or over and be in a position to apply what they are learning on the course.

ASSESSMENT PROCEDURES

- 85% minimum attendance
- Participation in class
- Assignments

COURSE DURATION

100 hours part-time over one year, this may include 3 or 4 Saturdays.

FEE €950

HOW TO APPLY See page 3

Location	Contact	Time
Cork	021 422 2100	Mon 6.30-9.30pm
Dublin 15, Castleknock	01 822 1626	Check with venue

Equality Studies in Training & Development (online) Level 7

INTRODUCTION

The NUI Certificate in Equality Studies in Training and Development will heighten participants' knowledge and understanding of equality and diversity issues in order to contribute to the development of socially inclusive workplaces. The course will equip practitioners with the competence to become professional trainers in this challenging area.

COURSE AIMS

To provide participants with knowledge and skills in the following areas:

- Reflective Practice
- Equality Issues in a Diverse Ireland
- Ability and Disability Issues
- Teaching and Learning

CONTENT

The five Units of the course resource materials are presented in an open/flexible learning format, supported by three days of workshops:

Unit 1: Academic & Personal Skills

Unit 2: The Shape of Irish Society

Unit 3: Equality in a Diverse Ireland

Unit 4: Ability and Disability

Unit 5: Teaching and Learning

ASSESSMENT REQUIREMENTS

Course to be aimed at practitioners in learning and development or those with an interest in learning about diversity and equality.

Basic I.T. skills [NB Basic Computer Skills are available immediately through FÁS eCollege on www.ecollege.ie]

Access to a computer with Windows 2000 or above and broadband internet access.
Commitment to self-directed learning.

ASSESSMENT PROCEDURES

- 85% minimum attendance
- Participation Online
- Portfolios
- Learning Journal
- Research Report

COURSE DURATION AND DELIVERY

Students meet together in 3 workshops and participate on line for the remainder of the course.

FEE €950

ON CAMPUS – NUI MAYNOOTH

Intake 1: Sept 2010

Workshops: September, November, and January (Dates to be confirmed)

Intake 2: Jan 2011

Workshops: January, March and May (Dates to be confirmed)

Closing Date for Applications 13th August 2010

OFF CAMPUS – PORTARLINGTON

Laois Third Level – Tel: 057 862 3161

Workshops – check with venue.

HOW TO APPLY

For application forms and further information, please contact:

Department of Adult and Community Education, NUI Maynooth.

Tel: 01 708 6013 Fax: 01 708 4687

Email: equalitystudies@nuim.ie

Web: <http://adulthoodeducation.nuim.ie>

Location	Contact	Time
Laois Third Level, Co. Laois	057 862 3161	Check with venue
NUI Maynooth, Maynooth	01 708 6013	Check with venue

Integrating Literacy

Level 7

INTRODUCTION

This course was developed in response to demand for the integration of literacy with training programmes. In some cases individuals on training programmes may not always have the required literacy level to achieve successful completion of the training. Some training programmes have sought to address this issue by providing separate tuition to enable the individual to improve literacy skills. However, it is proposed here that alongside separate literacy tuition, literacy skills should be integrated with the training. This integrated approach proves rewarding and provides added value for both the individual trainee and the trainers. To be effective however, the trainers need to develop specific skills. This course offers participants an opportunity to develop skills in order to integrate literacy training into course delivery.

COURSE AIM

The aim of this course is to give participants an understanding of literacy issues and the knowledge and skills required to integrate literacy development with other subject areas. On completion of the course, participants will be able to integrate basic skill development into their work practices.

CONTENT

The content focuses on the integration of literacy and includes the following areas:

CONTEXT FOR INTEGRATION

- Definitions and Philosophies
- Experiences and Barriers
- The Tutor/Student Relationship
- The Reflective Practitioner

SKILLS DEVELOPMENT

- An Integrative Approach to:
 - Lesson Planning and Assessment
 - Reading, Writing, Spelling and Numeracy
 - Use of Materials
- Multiple Intelligences and Specific Learning Difficulties
- Working with Groups and Teambuilding

ADMISSION REQUIREMENTS

There are no formal academic entry requirements. Participants must be 23 years of age or over and be in a position to apply what they are learning on the course. The integration process will begin during the course so it is essential that participants are working as adult tutors or trainers. The course is of relevance to tutors/trainers and other adult educators who work with students/trainees with literacy difficulties.

Both individual and group applications are invited; in particular we welcome applications from organisations such as Youthreach, Teagasc, CERT and NTDI.

ASSESSMENT PROCEDURES

Eight short assignments linked to course sessions
 One essay (1800 words) based on a Learning Journal
 Practical project (2500 words)

DURATION & DELIVERY

The course is conducted over 100 hours. It is usually delivered in a series of two-day training sessions within a six-month period.

FURTHER INFORMATION

Department of Adult and Community Education, NUI Maynooth
 Tel: 01 708 6013 Fax: 01 708 4687

Location	Contact	Time
Oughterard, Galway	091 874538	Check with venue

Certificate in Training & Continuing Education Level 7

INTRODUCTION

This course was developed in order to ensure that trainers have the essential competencies necessary to meet the training challenges that they are faced with in today's changing world.

The programme has been revised and updated during 2009 in order to ensure that it includes new developments in training approaches.

Participants attend a total of 5 days of workshops over the entire course period. You must attend all 5 Workshops.

COURSE AIMS

- ensure that trainers have the essential competencies necessary to meet the training challenges that they are faced with in today's changing world;
- provide formal qualifications for those involved in training and development;
- encourage those in training roles to update themselves in new developments in training methodology and delivery systems.

CONTENT

The course is delivered in four units and covers all the essential basic skills and knowledge required by today's trainer.

Unit 1: Assessing Training and Development Needs

The subjects covered in this unit are: *Systematic training, job analysis, the learning process, the communication process and giving feedback.*

Unit 2: Designing a Training Programme

The subjects covered in this unit are: *Training methods, training styles, training aids, learning outcomes and preparing a training programme.*

Unit 3: Delivering Training

The subjects covered in this unit are: *Planning a training session, delivering a training talk, training demonstration, assessment method and e-learning.*

Unit 4: Supporting the Learner

The subjects covered in this unit are: *Socialisation, evaluation, interpersonal behaviour, motivation and giving supportive help.*

COURSE DURATION & DELIVERY

Participants attend a total of 5 days of workshops spread over a fourteen week period. The course is run in several locations throughout the country. It is offered daytime and evenings.

ADMISSION REQUIREMENTS

There are no formal academic entry requirements. However, participants must be 23 years of age or over. It is desirable, though not essential, that you currently have a training role in some capacity.

ASSESSMENT PROCEDURES

You will submit a portfolio of your work to NUI Maynooth for assessment. Essentially this portfolio will display your competence in identifying, planning, implementing and evaluating training. You are also required to make a brief training presentation in the company of an NUI Maynooth assessor. You must also submit a written assignment on some aspect of training and development.

TUTOR SUPPORT

Throughout the programme tutors are always available to participants by phone, fax or e-mail. E-mail is an ideal way to send drafts of your work to your tutor for comment. Support is also available through the NUI Moodle E-Learning system.

FEES

The cost of the course is €1,250 per participant. All course materials are supplied. Tea/coffee is also supplied. Lunch and snacks are available at the course location but are not included in the course cost.

FÁS FUNDING

If you have recently become unemployed or redundant, it is worth checking with your local FÁS Employment Office to see if they might be in a position to part pay your course fee under the Technical Employment Support Grant. Please contact Cavanagh Consulting (01 8210016 or cavana@iol.ie) for further details.

PREVIOUS KNOWLEDGE AND EXPERIENCE

There are no formal education requirements or selection procedures. However, it is desirable to have some previous training experience. It is also very desirable, that you have an opportunity to carry out some training during the time you are completing the course. This gives you the chance to try out your new learning which forms the basis of some of your coursework.

TIME COMMITMENT

In addition to attending the course workshops, you are required to spend about 6-10 hours per week on your coursework. This is a big time commitment. You should not proceed with your application at this point in time, if you feel that you are not in a position to give that sort of time commitment to the course over its 14-week duration.

HOW TO APPLY

For application forms and information, please contact the Programme Co-ordinators:

Cavanagh Consulting,
9 Park Avenue,
Castleknock,
Dublin 15.

Tel: 01 821 0016

Mobile: 086 814 2203

Email: cavana@iol.ie

Web: www.cavanaghconsulting.ie

Course Locations

Course will commence at the following locations in September and October 2010

Location
Athlone
Cork
Dublin North
Dublin South
Dublin West
Dundalk
Limerick
Kilkenny
NUI Maynooth (Evenings)
Sligo

NUI Diploma in Arts: Addiction Studies – Level 8

One-year part-time course offered through NUI Maynooth

INTRODUCTION

This Diploma course will provide students with an opportunity to advance their knowledge and expertise in prevention and intervention methodologies so that they can respond effectively to the challenges presented by drug and alcohol misuse in Ireland. The diploma is at Level 8 on the National Framework of Qualifications.

This course will enable participants to:

- Develop a theoretical understanding of substance misuse and related issues;
- Critically appraise current evidence based practice in relation to prevention and intervention;
- Locate substance misuse within its social, political and cultural contexts;
- Explore personal and professional issues as they pertain to work in the area of substance misuse;
- Develop group-work and facilitation skills;
- Apply their learning to work, vocational or community settings;
- Explore research methodologies that are related to working with substance misuse in a community setting;
- Develop skills in substance misuse education and prevention.

COURSE CONTENT

This programme is offered in two parts, with a combined total of 60 ECTS credits. Part 1 carries 20 credits and leads to the award of *NUI Certificate in Addiction Studies*. Part 2 carries an additional 40 credits and will lead to the award of *NUI Diploma in Arts: Addiction Studies*.

The modules for the Diploma will include the following:

Group work & facilitation skills/ Reflective Practice **7.5 credits**

The objectives of this module are

- a) to enable students to articulate a philosophy of adult learning processes and
- b) to enable students to facilitate a learning group in a wide variety of contexts, and in particular in the area of addiction.

Prevention education: theory & practice **5 credits**

On completion of this module students will be able to

- Examine current evidence based drug and alcohol prevention strategies
- Identify the most appropriate strategies to be applied in various school and community settings
- Identify their own role within the overall context of a comprehensive community based response.

Intervention skills **7.5 credits**

On completion of this module students will be able to

- Critically reflect on current models of best practice in relation to advising, supporting and intervening with substance misuse and other addictive behaviours
- Demonstrate a theoretical knowledge and practical skills in motivational interviewing and brief intervention
- Demonstrate a theoretical knowledge and skills in assessment, care pathway planning and making referrals.

Drug & alcohol policy**5 credits**

The module objectives are to enable students to

- Critically evaluate public policy service management as it relates to the management of drug and alcohol problems
- Identify the role that key national agencies, organizations and Government bodies play in shaping drug and alcohol policy
- Analyse the impact of foreign policies and international conventions on Irish drug and alcohol policy making
- Identify and critically debate the main components of current drug and alcohol legislation, policies and strategies.

Social capital and social network analysis**5 credits**

The objective of this module is to enable students to develop a sociological understanding of the importance of social capital and social networks, together with the role they play in understanding and addressing issues of addiction.

Social Analysis: theorizing society**5 credits**

This module will introduce students to sociological theory and the major schools of thought and perspectives that shape our understanding of contemporary society.

Community engagement & learning**5 credits**

The objective of this module is to engage in critical and reflective processes concerning one's involvement in social or community activities and action, and to put together a descriptive and reflective learning portfolio.

COURSE DURATION

200 hours part-time over one year, plus additional compulsory workshops and tutorials throughout the year. Students will attend on two evenings per week.

ADMISSION REQUIREMENTS

Candidates for the Diploma must be 23 years or over and have satisfactorily completed the *NUI Certificate in Addiction Studies* (or equivalent).

ASSESSMENT PROCEDURES

Continuous assessment: essays, projects, research reports, portfolio, learning journal etc.

FEE €2,500**HOW TO APPLY**

The next Diploma Programme will be delivered on campus at NUI Maynooth commencing in early September 2010.

Further details contact Kay Loughlin
Department of Adult and Community
Education,
National University of Ireland Maynooth,
Maynooth, Co. Kildare
Phone: 01 7086062
Email: kay.loughlin@nuim.ie

NUI Diploma in Arts: Training & Development (for socially inclusive workplaces) Level 7

INTRODUCTION

The NUI Diploma in Training and Development (for Socially Inclusive Workplaces) is aimed at adult educators and trainers who work to promote social inclusion in the workplace. The emphasis is on best practice in inclusive education and training.

This diploma course builds on two required certificate courses - Equality Studies in Training & Development or Adult & Community Education and Training & Continuing Education - by offering a third certificate course from the following options: Adult Guidance, Theory & Practice; Addiction Studies; Community Development and Leadership; Disability Studies; Integrating Literacy or Counselling Skills. Students who complete the three named certificate courses and successfully complete a diploma level project are eligible for the award of NUI Diploma in Training & Development (for Socially Inclusive Workplaces).

COURSE AIMS

To recognise the knowledge, skills and competencies of participants in the following areas:

- Training/Education
- Equality/Disability
- Guidance & Counselling
- Integrating Literacy

and to develop the skills necessary to promote reflective practice in diverse learning groups.

COURSE OBJECTIVES

Participants who successfully complete the programme will be equipped to:

- Facilitate inclusive processes for assessing training needs
- Design inclusive education and training programmes
- Deliver education and training inclusively
- Support the learner
- Have the necessary skills and knowledge to address equality issues in general and

disability issues specifically

- Understand equality legislation as it relates to education and training
- Be skilled in the area of critical and reflective learning
- Be skilled in the area of adult guidance and counselling
- Be skilled in integrating literacy into training programme

COURSE REQUIREMENTS & ASSESSMENT



FEES The cost for this diploma course will be in the region of €650.

Students must successfully complete all course requirements for the three certificate courses and, in addition, they must successfully complete a diploma level project in order to attain the award: NUI Diploma in Arts: Training & Development (for Socially Inclusive Workplaces).

HOW TO APPLY

For application forms and further information, please contact Department of Adult and Community Education, National University of Ireland Maynooth, Maynooth, Co. Kildare
Telephone: (01) 7086013
Email: dipsiw@nuim.ie

NUI Degree Programme

Bachelor of Arts (Modular evening part-time) (Honours – Level 8)

BA Local Studies 01 708 4587

BA Community Studies 01 708 4587

Programme 1: BA Local Studies

(Honours - Level 8)

Programme 2: BA Community Studies

(Honours - Level 8)

INTRODUCTION

The National University of Ireland Maynooth offers modular part time honours degrees in Local Studies and Community Studies. These programmes were developed in response to the demand for inter-disciplinary, flexible progression routes for adult to degree level. They are offered in the evening to facilitate adults who are unable to attend on a full-time basis during the day. They represent a further expansion of NUI Maynooth provision for mature students. With such innovative features as flexible delivery, modularisation, credit accumulation and recognition of accredited prior learning, students may advance in a systematic and learner friendly way towards a primary degree.

The programmes are offered at the NUI Campus, Maynooth, Co. Kildare and at the University's Kilkenny Campus.

STRUCTURE OF THE DEGREE PROGRAMMES

Over a five year cycle of delivery the following two programmes are provided:

- Programme 1 Local Studies
- Programme 2 Community Studies

Students on the degree may choose to follow either the Local Studies programme or the Community Studies programme. It is not possible to attend modules from both programmes, except where Common Modules are offered.

The inter-disciplinary nature of the programmes means that the various University Departments have responsibility for module delivery.

1. Local Studies:

Participating Departments -
History, Geography, Ancient Classics, Nua

Ghaeilge, Language Centre, Sociology, Anthropology, Adult & Community Education.

2. Community Studies:

Participating Departments -
Adult & Community Education, Applied Social Studies, Anthropology, Sociology, Geography, History.

SEMESTERS

Each academic year has two semesters. Semesters are blocks of fourteen weeks, consisting of twelve weeks class contact and two weeks study and examinations.

Each academic year on-campus is typically structured as follows:

Semester 1

12 weeks class contact + 2 study weeks

Semester 2

12 weeks class contact + 2 study weeks

Summer Modules (Optional)

Monday-Friday full-time - 1 week

Lectures are offered over two or three nights per week, usually Tuesday, Wednesday and, at times Thursday, from 6.00-10.00pm.

MODULES

Each programme is offered through modules. A module is a "block" of learning in which a particular topic is taught and assessed. Most modules are "stand alone" and can be studied as separate blocks. All modules carry credits towards the degree. The modules of study are delivered through a combination of regular lectures, tutorials, presentations, field courses and short summer schools.

The modules carry different credit weightings as follows:

Module	Credit 5	Class Contact Hours	24
Module	Credit 10	Class Contact Hours	48

CREDITS

The degrees are based on the accumulation of credits. Students must accumulate 180 credits to successfully obtain their degree. Credits are awarded on successful completion of end of semester assessment. The flexibility of the degrees means individuals can accumulate a maximum of 20 credits or a minimum of 5 credits per semester.

RECOGNITION OF ACCREDITED PRIOR LEARNING

Accredited Prior Learning (APL) is considered for exemption from specific programme modules. NUI Maynooth courses and/or accredited higher education courses provided by other institutions and successfully completed by applicants are considered for APL. A University Committee appraises the applications and credits are awarded to individual students through NUI Maynooth academic procedures.

A student can transfer a maximum of 60 credits for APL.

Applicants to the degree must indicate on their Application Form the names of higher education courses for which they may be seeking credits through APL. Copies of certificates for such named courses will be required only from applicants who are offered a place on the degree.

ASSESSMENT AND AWARDS

Each module on the degree programmes is assessed. In general assessment methods include assignments, project work, written examinations and presentations. All students must complete a thesis.

On accumulation of 90 credits (allowing for 30 APL credits) students will be awarded a NUI Diploma in Arts (Local & Community Studies).

On achieving 180 credits the student is awarded a

BA Local Studies (Honours-Level 8)

OR

BA Community Studies (Honours – Level 8).

CHOOSING A PATH THROUGH THE DEGREE

Students on the degree may choose to follow either the Local Studies programme or the Community Studies programme. However, students are not required to make a final decision on which programme they wish to follow until they have successfully completed Semester 1.

Semester 1.

In Semester 1 a student will be expected to successfully complete the common obligatory modules:

CM1: Study Skills & Studies Support;

CM04: Introduction to Information & Communication Technologies;

CM5: Introduction to Programmes: Local Studies & Community Studies.

Please note the following:

- The Introduction to Information & Communication Technologies module assumes that students have basic IT/word processing skills.
- Students who have previously achieved the award of Diploma in Arts or a higher award may apply for an exemption in Study Skills.

All students must successfully complete the Common Introductory Modules in Semester 1.

Programme Selection:

Local Studies OR Community Studies

In order to complete the degree students are expected to:

- Choose sufficient modules from either the Local Studies programme OR the Community Studies programme to accumulate 180 credits for award of the degree;
- Complete a Thesis (20 credits) as part of their programme.

Students must have completed 120 credits of taught modules before registering for Thesis.

STUDENT SUPPORT

Students on the part-time degrees have access to all services and supports available in the University, with the additional services of a Student Support Officer. A Study Skills and Student Support module is offered in the first semester of the programme.

ADMISSION REQUIREMENTS

Applicants to the degree programmes should be mature students, i.e. aged twenty-three years or over by 1st January in the year of admission.

NUI Maynooth encourages applications from adults who may not have completed second level education. The number of places offered will be restricted so it may not be possible to offer places to all applicants in any one year.

NON-EUROPEAN APPLICANTS

The University welcomes applications from non-EU applicants. For information regarding fees for non-EU applicants visit the University's website at: www.nuim.ie/international.

LANGUAGE PROFICIENCY

Both programmes are delivered through English. Students are advised that to benefit from their chosen programme they should be proficient in both written and spoken English.

FEES

Fees are calculated on the credit weighting of each module and are payable at the beginning of each semester.

HOW AND WHERE TO APPLY

Application for admission is made direct to Maynooth or Kilkenny. It should be made on the official Application Form available from:

Maynooth Campus

BA Support Officer,
Department of Adult and Community
Education,
National University of Ireland, Maynooth,
Maynooth, Co. Kildare.

Tel: 01 708 4587/708 3948
Fax: 01 708 4687
Email: BApartTime.AdultEd@nuim.ie

Kilkenny Campus

Programme Manager,
Kilkenny Campus (NUI Maynooth),
College Road, Kilkenny, Co. Kilkenny.

Tel: 056 777 5910/777 5919
Fax: 056 776 1369
Email: Kilkenny.campus@nuim.ie

Completed application forms should be returned to the same address.

The information in this introduction is intended only as a guide for applicants.

NUI Maynooth reserves the right to alter any aspect of this information at any time.

Continuing Education Staff

2010/2011

CONTINUING EDUCATION

Tel: 01 708 4500

Josephine Finn

Head of Continuing Education

Kellyann Reid

Continuing Education Support Officer

Kay Loughlin

Executive Officer

COUNSELLING SKILLS

Tel: 01 708 3784

Mary B. Ryan

Programme Co-ordinator

David McCormack

Academic Course Co-ordinator

Mary Corbally

Senior Executive Assistant

ADULT GUIDANCE & COUNSELLING

Tel: 01 708 3752

Tel: 01 708 3750

Mary B Ryan

Programme Co-ordinator

David McCormack

Academic course Co-ordinator

Breda Gibney

Senior Executive Assistant

BA LOCAL STUDIES / BA COMMUNITY STUDIES

Rosaleen O’Riordan (Maynooth)

Support Officer

Christopher Reid (Kilkenny)

Academic Programme Manager

KILKENNY CAMPUS

Tel: 056 777 5910

Maeve O’Byrne

Acting Head Kilkenny Campus/

Development Officer

Christopher Reid

Academic Programme Manager

Lisa Condon

Campus Administrator/

Facilities Manager

Mairead McQuaid

Librarian

Continuing Education Associate Staff

2010/2011

ADULT AND COMMUNITY EDUCATION

Jimmy Connolly

MA (Adult Ed), HDip (Adult Ed),
Dip. Addiction Studies

Sarah Fitzsimons

BSocSc., HDip (Adult Ed)

Kay Lynch

Dip Counselling Skills, BA, MLitt

ADULT GUIDANCE AND COUNSELLING

Ann Byrne

MSc, MA, CMIGC, HDip in Ed

Mick Fahy

BA, HDip, Dip in Remedial and Compensatory
Education, Dip in Group Analytic Psychotherapy

Andrée Harpur

HDE, DCG, MA, CMIG

ADDICTION STUDIES

Derek Byrne

B.A. (Hons), M.Phil., M.Sc.

Ger Campbell

BSc Hons. Counselling & Psychotherapy

John Casey

SRN, Dip Addiction Studies, MSc Drug & Alcohol
Policy

Gerard Farrell

RPN, BA, MSc, Dip Counselling MIACP, Dip in
Psychotherapy Supervision

Stephen Harding

MSc Drug and Alcohol Policy, H.Dip (HSA), Dip
Addiction Studies, HDip. Adult & Community Ed.

Tony Jordan

MLitt, MA in Supervision, Dip Addiction Studies

Vivienne O'Brien

B.A., H.Dip in Education, Dip Counselling, Dip
Addiction Studies, MSc Drug and Alcohol Policy

Anna O'Neill

BA Psy, MA Health Promotions

Patricia Langton

BA MSc in Drug and Alcohol Policy

Bernie Maguire

BA, HDip in Ed, MLitt, MSc in Equality Studies

Dervalla Mannion

H Dip Adult & Community Education, H Dip
Psychology

Brendan Moore

BSc, Dip Addiction Studies, MSc in Drug and Alcohol
Policy, Mem IAAAC

James O'Shea

MA, HDip (Adult Ed), BSc(Hons) Couns., RPN, RGN,
MBACP, MIAAAC

Declan Roche

B.A., M.A., Reg Psychol. APsSI, Reg FT Supv FTAI &
ICP, EAP

Maeve Shanley

BSc, HDip in Ed, MSc in Health Service Management

COMMUNITY DEVELOPMENT AND LEADERSHIP

Derek Barter

BA, PHD

Fearga Kenny

BSc, PhD, DipStat

Margaret Nugent

BSc Rural Development

COMMUNICATION AND GROUP SKILLS FOR MANAGERS

Barra Flynn

BA(Mgmt), PG Dip (Comm.)

COUNSELLING SKILLS

Patricia Allen-Garrett

BSc Psych, Dip. Couns & Psychotherapy

Pauline Bradley

BA Psych, PG Dip, MA Counselling,
C & G Teaching Cert

Mai Duddy

Dip. in Couns., Dip. in Gestalt Psychotherapy,
Dip. in Supervision

Frank Fagan

Dip. in Couns.

Jean Farrell

B.A., Dip. Ed., D.A.S.E. (Counselling), Cert.Trans. Psy.

Paul Hyland

B.Sc., Dip. Psy.

Jacqui Keenan

BA, BSS, CQSW, RGN, Dip in Couns &
Psychotherapy, EAP

Martin Marshall

Dip. in Couns.

Camillus Metcalfe

BA, MA, PhD

Continuing Education Associate Staff

2010/2011

Jenny Mooney

Dip. in Couns. & Psych, Dip. in Gestalt Therapy, Dip. in Trauma Psych, Cert.in Art Psych, Dip. in Supervision

Caroline McGuigan

Dip. in Couns.

Emer Neligan

Cert. in Art Psychotherapy & Supervision, Dip. in Psy., Dip in the Behaviour of Criminal Psychology

Kay O'Connor

Dip. in Couns., Training in Supervision

Pat. O'Farrell

B.A., L.L.B., M.Sc. (Couns. Psy.)

Liam Roe

B.A., M.A., F.T.A.I.

Jeanette Rigney

M.I.A.C.T., M.I.A.H.I.P., M.E.A.S.

Freda Somers

Dip. in Couns., Dip in Gestalt Psychotherapy

Rita Stanford

Dip, BSc

Eileen Tatschl

Dip. In Couns.

Stephen Vaughan

BA, Dip. In Couns.

CREATIVE WRITING FOR PUBLICATIONS

Patrick Semple

BA

Suzanne Power

B.A. (Journalism) M.A. (Creative Writing)

DISABILITIES STUDIES

Paul Fagan

HDip

ECONOMIC & FINANCE

Brian Finn

M.sc, B.B.S,Cert in Bus Arts KWU

Jim Flattery

Dip Mechanical Engineering, BA (Finance)

Fearga Kenny

BSc, PhD, DipStat

EQUALITY STUDIES

Jimmy Connolly

MA (Adult Ed), HDip (Adult Ed), Dip. Addiction Studies

Angela Mc Ginn

BSc. MSc. (UCD) M.Ed (Shef)

FAMILY AND COMMUNITY STUDIES

Brendan Scott

PhD

INTEGRATING LITERACY

Patricia Murphy

BComm, HDip Ed, Cert Literacy Development, WIT

Joan Nugent

BA (Hons), MSc Ed, Postgrad Dip Special Education, Postgrad Cert Online Tutoring.

Theresa Byrne

BA(Hons), WIT Cert (Literacy), M.Ed. (Lifelong Learning)

LOCAL HISTORY

Denis Cronin

BA, MA

Séamas Ó Maitiú

BA, PhD

PHILOSOPHY

Elizabeth Meade

BA Hons, MA

Haydn Gurmin

BA Hons, BPhil, MA

PSYCHOLOGY

Jeanette Boyne

Lorretto Cunningham

BA (Hons Psych)

Ruth Eremita

Dip. Comm. Studies, Cert. Psychology, Cert. Counselling

Zuzanna Gorska

MA (Hons Psych), BA (ELT).

Mary Foley

BA (Hons Psych)

Margaret Killoran

BA, HDip in Ed, CHR, MSOD

Continuing Education Associate Staff

2010/2011

Mary Lee

B. Rel. Sc., CFT, M. Sc. (Psychotherapy) Reg. Family Therapist (FTAI, ICP)

Mary Campbell

BA, MA (NUIM) Adult and Continuing Education; Dip Guidance & Counselling (UCC)

Phil McAree

BA Psan, MSc (Clin Psych)

Angela Mc Ginn

BSc. MSc. (UCD) M.Ed (Shef)

Marie O'Farrell BA

Monica O Leary

M.Sc (Cog Sci), B. Sc (Psych),
B.A. Coun & Psychotherapy

Mary M Phillips,

M.Sc(Psychol) B.Sc. PGDSSs. Cert.Psych.Test. Reg Psychol.PSsl.

Kate Quinlan

M.A., Reg Psychol PsSi

Rita Wall

BA (Psych), H.Dip, MSc (Ed Psy)

RETURN TO LEARNING

Margaret Sweetman

BCL, BA, MA

Anne Roundtree

BCH, BL, MA

Margaret Nugent

BSc Rural Development

Derek Barter

BA Hons, MPhil

Patricia Doyle

SOCIAL AND HUMAN STUDIES

Derek Barter

BA Hons, MPhil

Grainne Grovenor

MA, BA

Michael Hook

BA, BA (Hons), MA (Ed), P.G.C.E.

TRAINING AND CONTINUING EDUCATIONS

Billy Bennett

BSc(Mgmt.), PGCert, PGDip (Stats.), MA, MPhi MMII

Brian Cavanagh

M Ed, FIITD, Dip Tr & Ed.

Mary Grufferty

B.Sc., Ph.D., Certificate in Training and Continuing Education

Fintan Harrison

M.A., H Dip. Ad. Ed.

Continuing Education Application Form



NUI MAYNOOTH
Ollscoil na hÉireann Má Nuad

This form is applicable for NUI Maynooth & Kilkenny Campus Courses ONLY.

(Please See page 3 for details on how to apply to outreach centres)

PLEASE COMPLETE ALL SECTIONS IN BLOCK CAPITALS AND RETURN WITH A NON-REFUNDABLE DEPOSIT OF €100 TO:

Continuing Education Office, Department of Adult & Community Education, Education House,
National University of Ireland Maynooth, Maynooth, Co. Kildare

FIRST NAME	<input type="text"/>	LAST NAME	<input type="text"/>
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TITLE	<input type="text"/>	PPS No.	<input type="text"/>
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ADDRESS	<input type="text"/>
	<input type="text"/>
	<input type="text"/>
	<input type="text"/>

EMAIL	<input type="text"/>
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DATE OF BIRTH	<input type="text" value="/"/> <input type="text" value="/"/> <input type="text"/>	MALE <input type="checkbox"/>	FEMALE <input type="checkbox"/>	<i>Please tick box</i>
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TELEPHONE	<input type="text" value="DAY"/>	<input type="text" value="MOBILE"/>
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PREVIOUS COURSE UNDERTAKEN AT NUI MAYNOOTH	
COURSE TITLE	YEAR COMPLETED
<input type="text"/>	<input type="text"/>

STUDENT NUMBER	<input type="text"/>	NAME OF VENUE	<input type="text"/>
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TITLE OF CERTIFICATE COURSE FOR WHICH YOU ARE APPLYING/REGISTERING:

APPLICANTS WHO ARE APPLYING FOR THE FOUNDATION IN RETURN TO LEARNING, PLEASE TICK RELEVANT BOX:

DAYTIME EVENING

APPLICANT SIGNATURE	<input type="text"/>	DATE	<input type="text"/>
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How did you hear about this course? Newspaper Website Evening Class Guide Book Word of mouth
(please tick the appropriate box) Other (please specify) _____

Course Location Index

NUI Certificate Foundation Courses

Economics & Finance p.7

Ballyfermot, Dublin 10
The Donahies, Dublin 13
NUI, Maynooth, Co. Kildare

Return to Learning p.8

NUI, Maynooth, Co. Kildare

English Courses for Speakers of Other Languages p.9

NUI, Maynooth, Co. Kildare

NUI Certificate Courses

Addiction Studies p.11

Cork
Arklow, Co. Wicklow
Drogheda
Dun Laoghaire, Co. Dublin
Dublin 8, Sofia Housing Wellness Centre
Limerick
NUI Maynooth, Maynooth
Dublin 10, Ballyfermot
Dublin 15, Hartstown
Co. Leitrim, Manor Hamilton
Kilkenny, NUIM Campus

Adult & Community Education p.12

Longford VEC
Monaghan VEC
NUI Maynooth, Maynooth

Community Development & Leadership p.13

Castleknock, Dublin 15

Counselling Skills p.14

Ballsbridge College of Further Education
Ballyfermot College of Further Education
Ballymun, Trinity Comprehensive School
Boyle, Higher Education Centre
Bray, Institute of Further Education
Castlebar, Parish Centre, Chapel St
Cavan Institute
Clane, Scoil Mhuire
Coolmine Community School, Clonsilla

Counselling Skills cont'd p.14

Donahies Community School, Streamville Rd.
Dun Laoghaire, College of Further Education, Cumberland St.
Drogheda Community Services,
Ennis, Adult Education Centre, Clonroad Business Park
GMIT, Galway
Kilkenny, St. Kieran's College
Letterkenny IT
Rathkeale, Limerick
NUI Maynooth, Maynooth
Navan VEC, Abbey Road
Old Bawn Community School
Sligo – Grange Community School
Tullamore
Waterford-Coláiste Chathail Naofa, Dungarvan

Creative Writing for Publication p.17

Kilkenny, NUIM Campus
NUI Maynooth, Maynooth

Directing p.18

Dublin

Disability Studies p.19

Dublin Cil, North Brunswick St, D7

Family and Community Studies p.20

Castleknock, Dublin 15

Local History p.21

Dublin City Archives, Pearse St, Dublin 2
Navan, Co. Meath
NUI Maynooth, Maynooth

Philosophy p.22

NUI Maynooth, Maynooth
Kilkenny, NUIM Campus

Psychology p.23

Cavan, Co. Cavan
Clane, Co. Kildare
Cork, Co. Cork
Coolmine, D15
Crumlin, D12
Dun Laoghaire, Co. Dublin
Kilkenny, NUIM Campus
Malahide Co. Dublin
Navan, Co. Meath
Old Bawn, D24
Laois Third Level, Co. Laois

Course Location Index

Psychology cont'd	p.23
Vita House, Roscommon	
AIT, Co. Westmeath	

NUI Certificate Modular Programmes

Culture & Society	p.24
NUI Maynooth, Maynooth	

People Place and Heritage	p.24
NUI Maynooth, Maynooth	

NUI Professional Development Courses

Adult Guidance, Theory and Practice	p.28
NUI Maynooth, Maynooth	
NUI Maynooth Campus, Kilkenny	
Galway	
Tallaght	

Communication & Group Skills for Managers	p.29
Cork, Co. Cork	
Dublin 15, Castleknock	

Equality Studies in Training & Development (online)	p.30
Laois Third Level, Co. Laois	
NUI Maynooth, Maynooth	

Integrating Literacy	p.31
Oughterard, Galway	

Certificate in Training and Continuing Education – Daytime	p.32
Athlone	
Cork	
Dublin North	
Dublin South	
Dublin West	
Dundalk	
Limerick	
Kilkenny	
NUI Maynooth (Evenings)	
Sligo	

NUI Diploma in Arts: Addiction Studies	p.34
NUI Maynooth, Maynooth	

NUI Diploma in Arts: Training & Development	p.36
NUI Maynooth, Maynooth	

NUI Degree Programme

Programme 1: BA Local Studies	
Programme 2: BA Community Studies	p.38
NUI Maynooth, Maynooth	
NUI Maynooth Campus, Kilkenny	

